

Renewal Filing Instructions

All subsequent annual filings must contain all of the following:

1. Registration Fee of two hundred dollars (\$200).
2. Completed Service Contract Provider Renewal Application.
3. A copy of the Service Contract Form(s).
4. An Exam Review Fee, if applicable.
5. A signed statement that, to the best of your knowledge and belief, the service contract form submitted meets the requirements of the Act; and, if applicable, that the previously submitted Reimbursement Insurance Policy will cover the extended warranties/service contracts issued under the submitted forms. If not, a new Reimbursement Insurance Policy must be submitted.

If you have questions about the form filing requirements, please contact Robert Sharp of the Alabama Department of Insurance, at (334) 241-4181.